



VOLUNTEER JOB DESCRIPTION CURBSIDE ATTENDANT

Location	New Hope Center, Inc. 443 Manhattan St., PO Box 189, Chilton, WI 53014
Basic Assignment	One or more individuals available seasonally during the winter months to provide curbside assistance each weekday morning from 7:45 am to 8:15 am until spring arrives to assist in getting our members off from busses and safely into the building.
Requirements	Ability to communicate effectively.
Job Description	New Hope Center is a trusted provider and passionate advocate for people with disabilities in East Central Wisconsin. Volunteer assistance is needed to assist our members in departing buses safely. Volunteers having experience in any of the duties, responsibilities, and qualifications listed below are needed.
Responsibilities	Include but are not limited to: <ul style="list-style-type: none">• Dependably to help at time required.• Be a positive role model.
Qualifications	Positive attitude, enjoy working with people. <ul style="list-style-type: none">• Meeting the physical requirements for fulfilling required duties: ongoing periods of standing, walking, bending and lifting.• Comfortable promoting NHC members and activities.
Orientation and Training	Orientation and ongoing volunteer coaching. Work directly with the administrative staff.
Times Needed	Days/times as scheduled by the administrative and operational staff.
Comments	Our projects are interesting and fun, as are the people working on them. We need a special volunteer or combination of volunteers to support the work in this department. For more information, call 920-849-9351 or email volunteer@newhopeinc.org

new hope center, inc